

# Admissions Process

If you have any questions about your application or enrolment please contact us by emailing [info@ncclondon.ac.uk](mailto:info@ncclondon.ac.uk) or calling 0330 135 9000.



## Step 1: Apply



Once you have applied, you will receive an on-screen confirmation and be sent a confirmation email. If you are having any trouble applying, please email [info@ncclondon.ac.uk](mailto:info@ncclondon.ac.uk)

## Step 2: Application processed

Your application will be processed by our customer services team



## Step 3: Invitation to college event



You will receive confirmation of your application and an invitation to our next open event, taster session or Programme Meeting (for A Level applicants only). If you are aged 16-18 you will receive a reference form to be completed by your school. If you are aged 19+ you may be requested to attend an assessment if one is required for your course

## Step 4: Keeping you up to date

We will send you newsletters, reminders and invitations to events by email throughout the year to keep you informed every step of the way



## Step 5: Invitation to Enrolment



You will receive an invitation to our enrolment days. This will include dates, times and a list of documents to bring with you. If you are 16-18, you must have had your reference completed by your school before attending. If you are unable to do this, please email [info@ncclondon.ac.uk](mailto:info@ncclondon.ac.uk) for advice.