### Your NCC Account



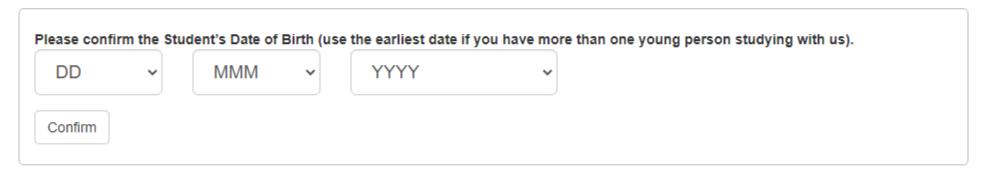
- To access the MyNCC app and ProPortal you will need an NCC account
- You will receive an email to the account we have recorded
- Contact details can be checked and updated by the student in their ProPortal
- Sign and agree to data sharing in the email sent to the recorded contact email





# Guardian Contact Update

### Welcome







### **Guardian Contact Update**

Hello, Test has provided your details as their "F Please read the Contract below In full, And say Preferences before clicking to Save.

#### Parent / Carer Contract

#### LEARNING AND ASSESSMENT

- Attend all timetabled lessons for all e qualification, tutorial, work experience
  - a. It is a condition of enrolment to mathematics will continue to s
  - b. The College reserves the righ student fails to attend an exar
- 2 Be punctual for all lessons

#### Your Details

We currently hold the following details.

#### Address:

Mobile

No Address

No Mob

If your contact details are wrong and/or you CurriculumAdministrators.EFC@NCCLondo Logged In: 16/00/2022 11:01:16

#### **Contact Preferences**

These preferences affect how we will contact you to keep you up to date with information related to College life. In an emergency, we will attempt to use all contact information we have recorded.

By Post □ By SMS ✓ By Phone □ By Email ✓

When you have read the Parent / Carer Contract and reviewed your contact details, click the button below to change it to **GREEN/YES**. This gives us your consent to contact you regarding your child's progress and information about the college.

**Consent Given for Contract** 

No

Click Save and we will create a New City College parent / carer account for you and send you a log-in by email, if you have given us consent to contact you by email.

You must read all of the contract before you can **Save** below.

To Save, read the contract above in full.

### Your NCC Account



- You will then receive an email with your parent account username <a href="mailto:c123456@parents.ncclondon.ac.uk">c123456@parents.ncclondon.ac.uk</a> and a temporary password
- Click the link in the message to activate your account and set your password
- If you forget your password (or need support) contact <a href="mailto:systems.innovation@ncclondon.ac.uk">systems.innovation@ncclondon.ac.uk</a>

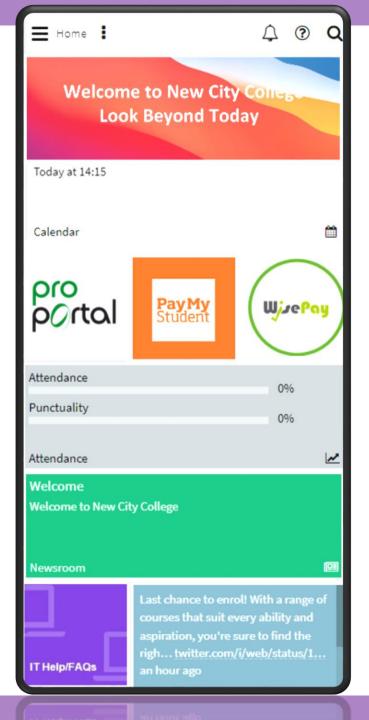
## MyNCC App

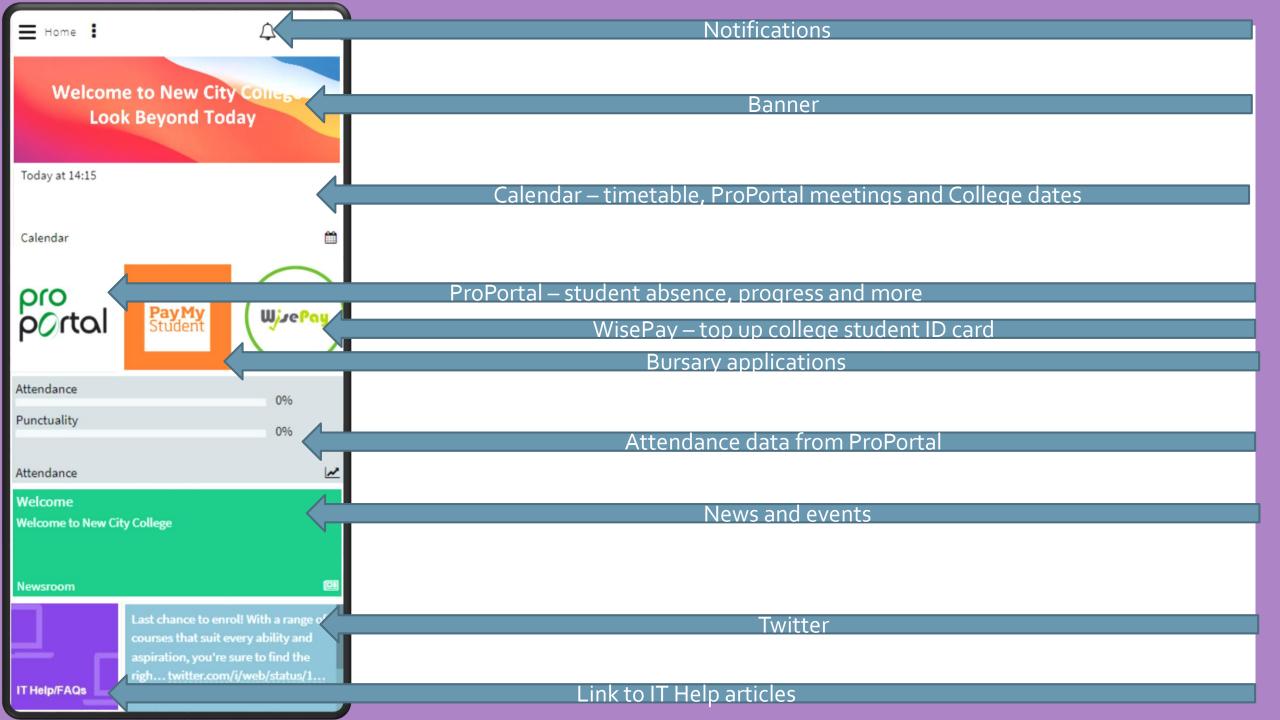
(Guides and QR codes are on the website)



- <a href="https://ncclondon.myday.cloud/">https://ncclondon.myday.cloud/</a> on a computer
- Search Apple or Google Play store for MyNCC or use the QR code below
- Install
- Log in
- Enable Notifications

Apple	Google Play







## More information is available in ProPortal





Notify absence (this is not an "authorised" absence)



Attendance details



Notes and comments



Meetings



**Progress** 



Published Progress Reviews



22/23 🗸

26/09/2022

14:00 - 1:1: Steve Hedges

↑ Information • Learner ILP • Support • Notes, Meetings and Referrals • Reports/References • Custom Pages •

Reset

Add Controls

Myday User



Notice Board

#### Welcome to New City College

Accessibility option: to change to a High Contrast design, click on your name in the top right of the screen to open the Account Details page. Change the Theme option to 'High Contrast' then click Apply.

Learning Agreements: go to the 'Custom Pages', 'Document Approval' menu, confirm your password and click the 'Learning Agreement - Online' document to review it. Click here for a detailed guide.

Student Timetables: to view your Timetable, please go to the 'Information' menu and select the 'Lesson Timetable' option.

Then select the week you want to view.

Timetables are liable to change and will be confirmed at Induction.

#### **Applicants booking Programme Meetings:**

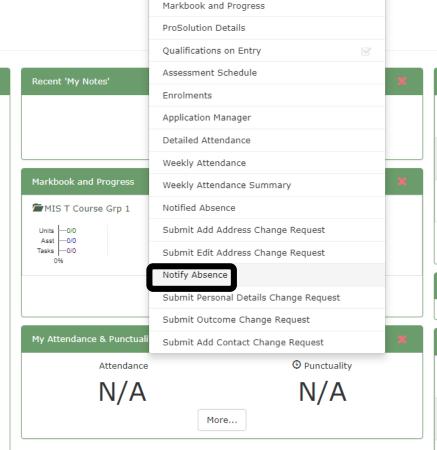
If we have sent you an email asking you to book a Programme Meeting for your Havering Sixth Form campus application, just click on the 'View' button over on the right and follow the instructions on the new tab. If you'd like to discuss your application or would like some assistance with the booking, please email info@ncclondon.ac.uk.

You do not need to book a Programme Meeting for applications to other New City College campuses. We will contact you when further action is required.

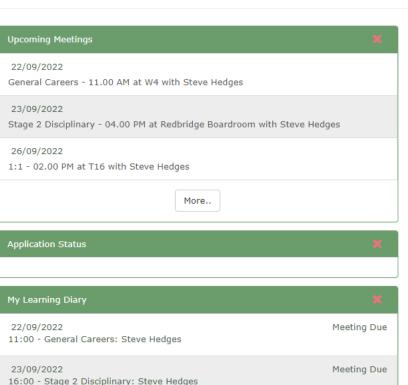
Please see the guide here.

Information on financial support available to students, including Bursaries, Free Meals and Childcare, can be found using the link below.

CLICK HERE



Student Details



More..

Meeting Due

## Notifying Absence

(These are still recorded as an absence in the reports)

Only the 24 hour clock format is accepted

Date From:	15/09/2022	Time From:	09:0
Date To:	15/09/2022	Time To:	17:00
Mark Type:	Notified Absence		~
Reason:	N - Notified Absence (ABSENT)		~
Authorised Absence Notes:	Type reason here		
Email Address:	Ashley.Garner@NCCLon	don.ac.uk	