Documentation by Systems

Step 1 – Login to the MyNCC Dashboard https://ncclondon.myday.cloud/dashboard/home



Step 2 – Enter your Email address and then click on the Next button.

Step 3 – Enter your password and then click on the Sign in button.



Step 3 – You may be asked to authenticate your account, open your Authenticator app and enter the number shown to sign in to MyNCC.

If you are experiencing difficulty logging in, authenticating your account and/or have forgotten your password then contact

ITServiceDesk@NCCLondon.ac.uk



Step 4 – Once logged in to the MyNCC Dashboard, click on the ProPortal tile.

Step 5 – Ensure the correct academic year is showing in the top left corner of the screen.



ProPortal

		Information 👻
	Student Details	Â
	Further Details	
	Markbook and Progress	
	Academic Feedback	
	ProSolution Details	
	Qualifications on Entry	
	Assessment Schedule	
→[Enrolments	
	Application Manager	
	Study Programme/Courses	
	Lesson Timetable	
	Detailed Attendance	
	Weekly Attendance	
	Weekly Attendance Summary	
	Notified Absence	
→[Exams	
	Exam Timetable	
	Quals on Entry	
	Add Quals on Entry	
	Fees	
	Submit Add Address Change Requ	iest
	Submit Edit Address Change Requ	lest
	Notify Absence	
	Submit Personal Details Change R	equest

Step 6 – To view the result for the qualification/s, select Information from the menu bar at the top of the screen, then select Enrolments from the drop-down menu. Your overall result will be listed on the screen under the **Grade** column.

Step 7 – To view the result for an individual unit, select Information from the menu bar at the top of the screen, then select Exams in the drop-down menu. Your unit results will be listed on the screen.

If your results do not appear then please contact MIS@NCCLondon.ac.uk

Viewing your statement of results (GCSE & A Level)

Documentation by Systems

For **GCSE** and **A Level** Qualifications a Statement of Results will be available on your ProPortal account around lunchtime of results day.

	Learner ILP 👻	S
Welcome		t
My Target Grades	S	٦
My Goals and Targets	e	ι
My Strengths & Developmen	t 🧭	
Induction Activity Log		
My Attendance & Punctuality	r	
My SMART Targets		
Enrichment & Careers Activit	ties 🕑	
My Employability Skills	e	_
Uploaded Documents		

Step 1 – Select Learner ILP from the menu bar at the top of the screen, then select Uploaded Documents.

The Statement of Results will be listed in the uploaded documents list.

Step 2 – Click the document to access the statement.

Uploaded Documents

Document Name	Document Descriptions	Expiry Date	Туре	
19021868_Exam_Results.rtf	Exam Results Statement			
			Add	New