

Trade Union Facility Time Publication Requirements

Facility Time is the provision of paid or unpaid time off from an employee's normal role to undertake TU duties and activities as a TU representative. There is a statutory entitlement to reasonable paid time off for undertaking union duties. There is no such entitlement to paid time to paid time off for undertaking activities.

This agreement sets out the amount of time off that can be provided whilst recognizing fluctuations in use may occur depending on demands on time. Both employers and TU representatives have an important role to play in effectively and efficiently managing the use of facility time.

Relevant Union Officials

<i>Number of employees who were relevant union officials during the relevant period</i>	<i>Full time equivalent employee number</i>
24	12

Percentage of time spent of facility time

<i>Percentage of time</i>	<i>Number of employees</i>
0%	
1-50%	24
51-99%	
100%	

Percentage of pay bill spent on facility time

<i>First column</i>	<i>Figures</i>
Provide the total cost of facility time	£52,500
Provide the total pay bill	£900,000
Provide the percentage of the total pay bill spent on facility time, calculated as; (total cost of facility time ÷ total pay bill) x100	5.8%

Paid Trade Union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as: (total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ total paid facility time hours) x 100	2.77%
--	-------