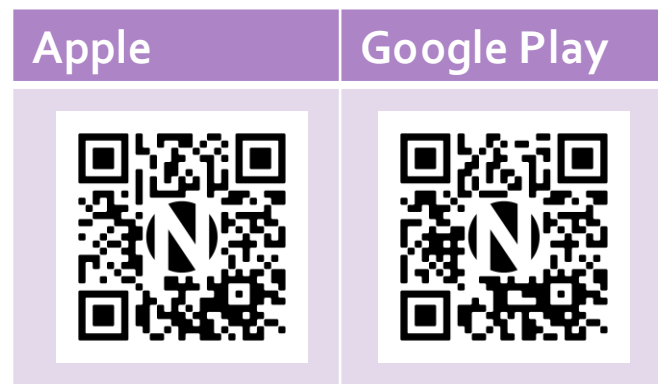


Your NCC Parent/Carer Account



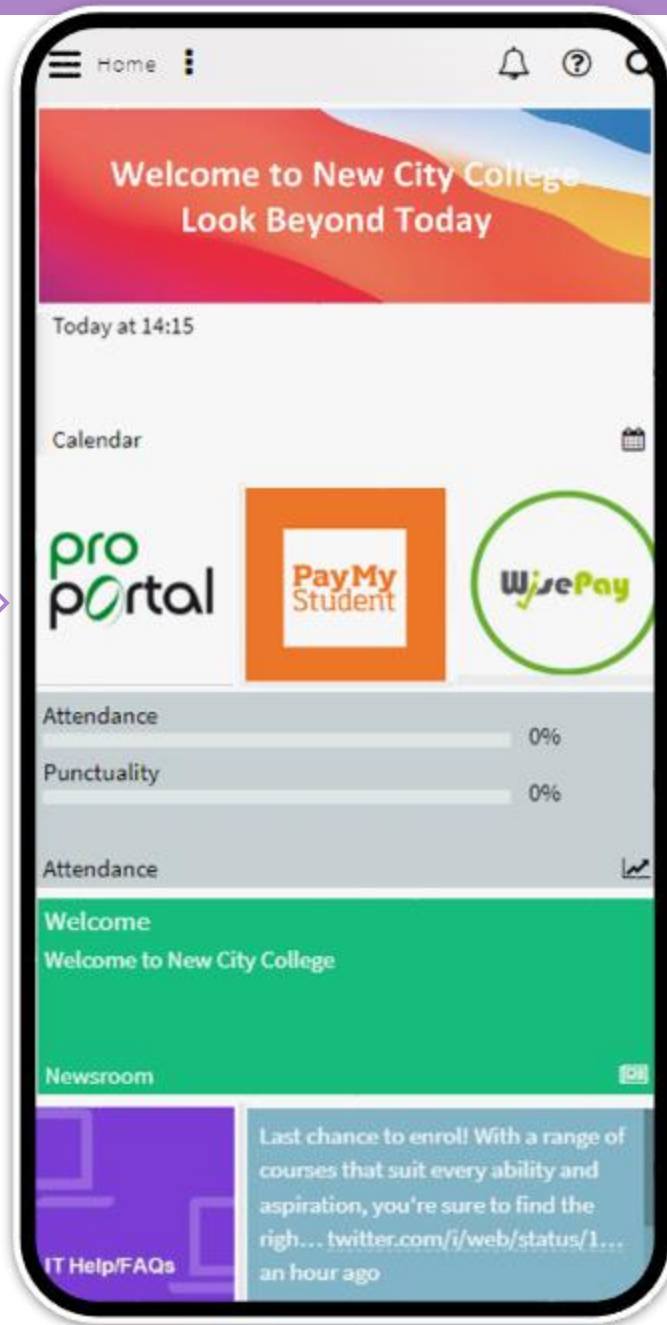
- To access the MyNCC app and ProPortal you will need an NCC account
- You will have received an email to set up the account
- If not, you can check your details and update if needed **by accessing your young person's** ProPortal account
- [Go to https://ncclondon.myday.cloud/](https://ncclondon.myday.cloud/) on a computer or phone
- Search Apple or Google Play store for MyNCC or use the QR code below

- Install >
- Log in>
- **Enable Notifications**



Your NCC Account

- You will then receive an email with your parent account username c123456@parents.ncclondon.ac.uk and a temporary password
- Click the link in the message to activate your account and set your password
- *If you need help, contact* systems.innovation@ncclondon.ac.uk



Notifications

Banner

Calendar – timetable, meetings and dates

ProPortal – student absence, progress and more

WisePay – top up college ID card

Bursary applications

Attendance data from ProPortal

News and events

Link to Help articles

Twitter

More information is available in ProPortal



Notify absence (this is not an "authorised" absence)



Attendance details



Notes and comments



Meetings



Progress



Published Progress Reviews

How to Notify Absence

1. Go to [MyNCC](#) and click on the Parent portal icon (Proportal)

2. Select **Information** and then scroll down to **Notify Absence**

The screenshot displays the MyNCC Parent Portal interface. On the left, a navigation menu is visible with the following items: Job Shop, Custom Pages, **INFORMATION** (highlighted with a red box), Student Details, Further Details, Markbook and Progress, Academic Feedback, ProSolution Details, Qualifications on Entry, Assessment Schedule, Enrolments, Application Manager, and Detailed Attendance. A red dashed box around 'Detailed Attendance' contains the text 'Scroll down for Notify Absence'. The main content area shows the user's profile: Legal Name: Mike MyDay, Mike Myday, and a profile picture. Below the profile, there are two panels: 'Notice Board' and 'Recent My Notes'. The 'Notice Board' panel contains several messages, including a welcome message, an accessibility option notice, and a student timetables notice. The 'Recent My Notes' panel contains three messages about exam access arrangements.

Notifying Absence

(These are still recorded as an absence in the reports)

Only the 24
hour clock
format is
accepted

Date From:	<input type="text" value="15/09/2022"/>	Time From:	<input type="text" value="09:00"/>
Date To:	<input type="text" value="15/09/2022"/>	Time To:	<input type="text" value="17:00"/>
Mark Type:	<input type="text" value="Notified Absence"/>		
Reason:	<input type="text" value="N - Notified Absence (ABSENT)"/>		
Authorised Absence Notes:	<input type="text" value="Type reason here..."/>		
Email Address:	<input type="text" value="Ask . . ."/>		