



New City College Cancellation Form for Higher Education Academic Programmes

The College is legally obliged to inform you that under the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013, you have a statutory 14-day right of cancellation, from the date you enrolled.

You can also cancel your place at any point up until the course start date without any financial penalties relating to your course fees.

The quickest and easiest way to cancel your place is to email the information requested below to info@ncclondon.ac.uk

Alternatively, you can complete the form (below) and return it by post to:

To:

Customer Services
New City College
Ardleigh Green Campus
Ardleigh Green
Hornchurch
RM11 2LL

I hereby give notice that I am cancelling my contract / offer / place for the following:

Course / programme (e.g. HND Business)	
Name of applicant	
Date of Birth	
New City College ID number (if known)	
Signed	
Date	