

## **Provider Access Policy Statement**

### **Introduction**

This policy statement sets out the college's arrangements for managing the access of providers to students at our college campuses for the purpose of giving them information about the provider's education or training offer. This complies with the college's legal obligations under Section 42B of the Education Act 1997.

### **Student Entitlement**

Students aged 14-18 are entitled:

- ❖ To find out about technical education qualifications and apprenticeship opportunities, as part of a Careers, Education, Information, Advice and Guidance (CEIAG) programme which provides information on the full range of education and training options available at each transition point.
- ❖ To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, through options events, group discussions, taster events, HE and Careers Fairs.
- ❖ To understand how to make applications for the full range of academic and technical courses.

These provider encounters will be scheduled during college hours and the provider will be given a reasonable amount of time to, as a minimum:

- ❖ Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- ❖ Explain what career routes those options could lead to.
- ❖ Provide insights into what it might look like to learn or train with that provider (including the opportunity to meet staff and students from the provider).
- ❖ Answer questions from students.

### **Meaningful Provider Encounters**

One encounter is defined as one meeting/session between students and one provider. New City College are committed to providing meaningful encounters to all students as defined by the Gatsby Career Guidance Benchmarks. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

### **Management of provider access requests**

A provider wishing to request access should contact the New City College Careers Lead:

Imran Ahmed  
Group IAG Manager  
Tel: 0207 510 7904  
E-mail: [imran.ahmed@ncclondon.ac.uk](mailto:imran.ahmed@ncclondon.ac.uk)

## Opportunities for Access

A number of events, integrated into the New City College CEIAG programme, offer providers an opportunity to come onto college campuses to speak with students:

Campus	September 2025	October 2025	November 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026
Attlee A Level Academy	Freshers' Fayre	HE Week			Careers Fair	Careers Fair / Student Finance		SEND Fair	HE Fair
Epping	Freshers' Fayre	HE Week			Careers Fair	Careers Fair / Student Finance	HE Fair	SEND Fair	
Hackney	Freshers' Fayre	HE Week			Careers Fair	Careers Fair / Student Finance	HE Fair	SEND Fair	
Havering Ardleigh Green	Freshers' Fayre	HE Week			Careers Fair	Careers Fair / Student Finance	HE Fair	SEND Fair	
Havering Rainham	Freshers' Fayre	HE Week			Careers Fair	Careers Fair / Student Finance	HE Fair	SEND Fair	
Havering Sixth Form	Freshers' Fayre	HE Week			Careers Fair	Careers Fair / Student Finance	HE Fair	SEND Fair	
Redbridge	Freshers' Fayre	HE Week			Careers Fair	Careers Fair / Student Finance	HE Fair	SEND Fair	
Tower Hamlets	Freshers' Fayre	HE Week			Careers Fair	Careers Fair / Student Finance	HE Fair	SEND Fair	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities**

New City College will make appropriate rooms available for discussions between the provider and students, as appropriate to the activity. New City College will also make AV and other specialist equipment available to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the New City College Careers Offices, which are managed by qualified Careers & HE Advisers.

**Complaints:**

Any complaints with regard to provider access can be raised following the New City College complaints procedure.